

Golden Spread Emmaus Board of Directors
July 5th, 2012
Toot'n Totum Office

Members Present: David Hudson, Brian Thomas, Ken Cole, Kenna Borum, Theo McGee, Carolyn Hurt, Mitch Woodard, Paula O'Neal, David Dzik, Jim Crossman, Jim Laughlin, Lynn Radney, Walt Marlett

Absent: Sharon Alexander, Jeff Beasley, Denise Farris, Marvin Mode, Sandy Rayburn, Jim Laughlin

Guest: Roger Radney – Men's Registrar, Cynthia Walker, Chrysalis Lay Director

Call Meeting to order: David Hudson



BOD Agenda
7-5-2012.pdf

Opening Prayer: Paula O'Neal

Treasurer Report: David Dzik presented the Treasurer's Report for May and June. Balance sheet was reviewed as of June 30, 2012. David reported we are back in the black. David reported that at each community activity, 10% of any funds collected goes to Chrysalis reserve. He also reported that he has renewed the trailer tags for the Chrysalis trailer and he will get those to Marvin. Profit and Loss Statement January through June 2012 was reviewed. David reported that \$974.45 from June's supply list includes costs of the additional Chrysalis manuals that were purchased earlier this year for each board member. He also indicate that he purchased gift cards for Tom Garland as discussed last meeting for doing our yearly taxes. He indicated that Chrysalis has a balance of approximately \$4,000. No activity from previous month reported. Motion made to accept Treasurer Report by Brian Thomas, seconded by Jim Crossman.



Treasurer Report
7-5-2012.pdf

Minutes Approval: Minutes from the May 17, 2012 meeting were previously distributed via email with no noted changes. Motion to approve made by Theo McGee, seconded by Brian Thomas.

Welcome to Walt Marlett: David Hudson welcomed Walt Marlett to the Board of Directors. Walt will replace Garre LaGrone's slot on his term with the board. David has had several discussions with Garre and Garre wants to stay involved with Emmaus, but does not have time to participate in board activities at this time. David will get Garre's Board binder to pass down to Walt. He will also send Walt the list of committees.

Current Board: David announced to the Board of Directors that he has asked Kim Barlow for his resignation from the board. David shared no specifics, but indicated a situation had presented itself regarding actions by Kim that forced the Executive Committee to consider the circumstances and facts and a decision was made to ask for his resignation. He stressed to the board that we must all conduct ourselves with honor and dignity. People are watching how our board members represent themselves on a daily basis and we must conduct ourselves to a higher standard. He asked for everyone to keep Kim in our prayers. With this action, it opens

Kim's slot on the board. Brian Thomas volunteered to be the Candlelight Host for the August 11th men's walk. Paula O'Neal, as chairperson of the Nominating Committee will contact Craig Solomon to see if he is interested in fulfilling the remainder of Kim's slot on the board.

Walk #228: David Hudson, IBR for Walk #228 indicated they had their third team meeting last Saturday. There is a full spectrum of topics that are being given as talks. He asked for prayers for the team as Satan is attacking. Delbert Sutton, one of the team members had his leg amputated last Sunday and has dropped off the team. He is in room 787 at BSA and he encouraged board members to call or go by to see him. David indicated he will need to be replaced on the team. No past Lay Director was picked for this team from the list to replace Delbert for his talk. David will contact Jeff Beasley to get the Team Selection list to find a past Lay Director to be on the team on this short notice. He also indicated that Scott Brittain, ALD for the walk had a heart attack yesterday. Another team member has been diagnosed with cancer and will be starting his treatment on Monday and is uncertain on how he will feel for the walk. We currently have 30-32 pilgrims on the list. David encouraged everyone to help build up our men's waiting list. We need approximately 50-60 applicants on the waiting lists.

Community August – Vega: David reminded everyone of the Community Gathering in Vega at Christ Community Church on August 16th. He indicated it is very important to support the smaller communities in Emmaus activities as they always support Emmaus in Amarillo.

Walk # 229: Paula O'Neal reported they have had their first team meeting and it is an awesome team. They have previewed two talks which were very good.

Walk # 230: Marvin Mode is the BST for this walk but was not present. First team meeting was last week and only 1/3 of the team showed up and many team members did not know anything about the team. Jim Crossman was at the first team meeting to conduct the team training. He expressed concern about the communication with the team members and the need to send the schedule out timely. David encouraged Jim and Roger to reach out to Jim Laughlin to be sure he understands the structure and process for the team meetings. They are also in need of a BST Coordinator.

Summer Picnic: Carolyn distributed a copy of the sign up sheet for the picnic. Discussion regarding open slots are indicated below:



Alvarado Road Show
Sign Up Sheet.xlsx

Sound System: Jeff Beasley has made all the arrangements for the sound system.

Praise Bands: Jeff Beasley has set the music schedule for the praise and worship teams. Pinnacle will start from 2:00 – 3:00. Rock of Ages will play from 3:30-4:30. St. Stephen's will play from 5:00-6:00 and Alvarado Road Show will start at 7:30. There will be a 30 minute set up time between each team.

Grill: Brian Thomas has volunteered the grills but will not be at the picnic. Marvin Mode, Audie Waite and Robert Huddleston will pick up the grill and deliver to the park.

Food: Carolyn has made arrangements with Mike Richardson at Ben E. Keith for the majority of the food. She will touch base with him next week about the count of approx 200 and the plans for picking up the food.

Paper Products: Paula O'Neal has volunteered to pick up the paper products at Sam's. Carolyn will get her the final list of what is needed.

Desserts: We are still in need of desserts. Paula offered to pick up cookies when she is at Sam's.

Soft Drinks/Water: Roger Radney indicated we have a lot of soft drinks and water at Ceta Canyon. He will pick these up along with the ice chests. Brian also indicated he has a contact that we can get a large tub for ice for the drinks.

Security: David Hudson has made the arrangements with the City of Amarillo to rent the stage area at Sam Houston park. He will get the receipt for the rental to Carolyn to have at the park.

Publicity: David Hudson put an announcement in the most recent Golden Spread Newsletter. He encouraged everyone to spread the word to the Reunion Groups.

Tables: David Hudson volunteered for us to borrow the conference tables in the Toot N Totum conference room. Lynn Radney will make arrangements to pick these up.

Chrysalis Update: Cynthia Walker distributed copies of the Chrysalis Board of Directors minutes from the June 2, 2012 meeting. She also distributed copies of the Chrysalis Board of Directors for 2012 and also a copy of the proposed Bylaws. Several suggestions were made for clarity on the Bylaws. She indicated there is a Board meeting on Saturday and they plan on reviewing the Bylaws. She will share our comments with the Chrysalis board. Cynthia indicated the need to get the word out to the community of the reorganization of Chrysalis. It was suggested that she bring handouts to the picnic and also announce at the next Community Gathering.



Chrysalis BOD
Minutes 6-2-2012.pdf



Chrysalis Board of
Directors 2012.pdf



Chrysalis Bylaws -
Draft.pdf

2013 Lay/Spiritual Directors: David announced one uncommitted slot for the Women's Lay Director for 2013. Lila Vars and Brenda Wilhite are both working Walk #229 so they would be eligible for the Fall Lay Director for 2013.

Nominations Committee: Paula indicated a meeting has been scheduled for Monday night to look at the names for potential board members for next year. There are 3 women slots and 2 men slots. She encouraged everyone to send any possibilities to her for the committee to consider.

Technology Committee: Carolyn reported that Larry Deel with IMS is making good progress on the conversion. She distributed a list of names that are still needed for past Lay Directors. She has received a lot of information on this list and has forwarded it to Larry. She sent Van McNeese and Sandy Brown an email for an update on the Web Site but has not heard from them. She will contact them next week for an update.

Other Discussion:

Theo discussed changes she would like to make to the Fourth Day Meeting:

Fourth Day Chairperson to open the Fourth Day meeting and explain the agenda and introduce all the speakers for the evening (Walk Lay Director, Walk Spiritual Director, Reunion Groups Chairperson, Community Lay Director). These people will facilitate the meeting the whole time Pilgrims share.

Walk Lay Director to address the Fourth Day Pilgrims and ask for volunteer (either a table leader or an assistant table leader) to model Fourth Day example. Walk Lay Director asks for Pilgrims to come share.

Pilgrims share 1-2 minutes on how fourth days have been.

At the end of share time, Fourth Day Chairperson introduces Reunion Groups Chairperson and RGCP introduces either a male on men's walk or female on ladies walk reunion groups encourager to address the pilgrims and pass out sign up sheets and YES sheets and information about Sponsor's Hour.

Closing from Community Lay Director and then closing prayer from Community Spiritual Director.

Closing Prayer: Ken Cole

Golden Spread Emmaus Board of Directors
Agenda
July 5th, 2012
Toot'n Totum Office 1115 S. Taylor

Call Meeting to order	David H
Opening Prayer	Paula O
Treasurer Report	David D
Minutes Approval	Carolyn
Walt Marlett -Welcome	All
Current Board	David H
Walk # 228 (# Pilgrims)	David H
Community August – Vega	David H
Walk # 229	Paula/Denise
Walk # 230	Marvin
Summer Picnic (Sign up Sheet/Agenda)	Carolyn
Chrysalis Update	Cynthia
2013 Lay/Spiritual Directors	All
Nominations Committee	Paula O
Technology Committee	Carolyn
Other Discussion	All
Closing Prayer	Ken C

Golden Spread Emmaus

Balance Sheet

As of June 30, 2012

	<u>Jun 30, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash - ANB	16,977.50
Total Checking/Savings	<u>16,977.50</u>
Other Current Assets	
1200 · Deposits	1,963.00
1400 · Prepaid Insurance	935.48
Total Other Current Assets	<u>2,898.48</u>
Total Current Assets	<u>19,875.98</u>
TOTAL ASSETS	<u><u>19,875.98</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2000 · Prepaid - Men	1,650.00
2100 · Prepaid - Women	2,450.00
2200 · Reserved - Kairos	435.15
2300 · Reserved - Chrysalis	1,672.25
2400 · Reserved - Missions	4,593.40
2450 · Reserved - Faith City Miss...	1,050.00
2500 · Reserved - Scholarships	1,624.58
2550 · Reserved - Clark Scholars...	1,774.00
2650 · Reserved - Book Table	377.00
Total Other Current Liabilities	<u>15,626.38</u>
Total Current Liabilities	<u>15,626.38</u>
Total Liabilities	15,626.38
Equity	
3900 · Retained Earnings	-2,191.20
Net Income	6,440.80
Total Equity	<u>4,249.60</u>
TOTAL LIABILITIES & EQUITY	<u><u>19,875.98</u></u>

**Golden Spread Emmaus
Profit & Loss**

January through June 2012

	<u>Jan 12</u>	<u>Feb 12</u>	<u>Mar 12</u>	<u>Apr 12</u>	<u>May 12</u>	<u>Jun 12</u>	<u>TOTAL</u>
Ordinary Income/Expense							
Income							
4000 · Team Fees	4,550.00	0.00	4,550.00	5,325.00	4,853.00	0.00	19278.00
4100 · Pilgrim Fees	4,725.00	0.00	5,950.00	0.00	6,300.00	0.00	16975.00
4200 · Book Table (Net of Expe...	534.75	-532.17	195.00	-137.92	38.58	0.00	98.24
Total Income	<u>9,809.75</u>	<u>-532.17</u>	<u>10695.00</u>	<u>5,187.08</u>	<u>11191.58</u>	<u>0.00</u>	<u>36351.24</u>
Expense							
6000 · Room & Board	8,662.00	0.00	10256.00	0.00	9,934.00	0.00	28852.00
6200 · Copies	49.06	39.60	55.46	0.00	0.00	0.00	144.12
6300 · Supplies	602.41	794.63	719.58	356.62	226.08	974.45	3,673.77
6500 · Upper Room Fees	351.00	0.00	0.00	442.00	468.00	0.00	1,261.00
6800 · Insurance	155.92	155.92	155.92	155.92	155.92	155.92	935.52
Total Expense	<u>9,820.39</u>	<u>990.15</u>	<u>11186.96</u>	<u>954.54</u>	<u>10784.00</u>	<u>1,130.37</u>	<u>34866.41</u>
Net Ordinary Income	<u>-10.64</u>	<u>-1,522.32</u>	<u>-491.96</u>	<u>4,232.54</u>	<u>407.58</u>	<u>-1,130.37</u>	<u>1,484.83</u>
Other Income/Expense							
Other Income							
8000 · Interest Income	1.28	1.21	1.08	1.45	1.63	1.41	8.06
8100 · Candlelight Offering	260.00	0.00	538.40	0.00	205.60	0.00	1,004.00
8200 · Community Offering	194.40	0.00	304.59	0.00	260.00	0.00	758.99
8300 · Mission Donations	300.00	300.00	800.00	1,800.00	0.00	100.00	3,300.00
8500 · Nametags (Net of Expen...	0.00	5.90	5.75	-3.75	0.00	-30.00	-22.10
8600 · Miscellaneous Donations	31.00	487.00	710.00	154.00	197.00	0.00	1,579.00
Total Other Income	<u>786.68</u>	<u>794.11</u>	<u>2,359.82</u>	<u>1,951.70</u>	<u>664.23</u>	<u>71.41</u>	<u>6,627.95</u>
Other Expense							
9000 · Miscellaneous Supplies	0.00	0.00	0.00	0.00	0.00	100.00	100.00
9300 · Postage	49.00	4.40	51.00	0.00	102.00	20.52	226.92
9800 · Returned Checks	0.00	0.00	0.00	0.00	183.00	0.00	183.00
9900 · Miscellaneous Donation	0.00	564.77	0.00	597.29	0.00	0.00	1,162.06
Total Other Expense	<u>49.00</u>	<u>569.17</u>	<u>51.00</u>	<u>597.29</u>	<u>285.00</u>	<u>120.52</u>	<u>1,671.98</u>
Net Other Income	<u>737.68</u>	<u>224.94</u>	<u>2,308.82</u>	<u>1,354.41</u>	<u>379.23</u>	<u>-49.11</u>	<u>4,955.97</u>
Net Income	<u><u>727.04</u></u>	<u><u>-1,297.38</u></u>	<u><u>1,816.86</u></u>	<u><u>5,586.95</u></u>	<u><u>786.81</u></u>	<u><u>-1,179.48</u></u>	<u><u>6,440.80</u></u>

Alvarado Road Show

July 21, 2012

Item	Volunteer	Comments/Arrangements
Finalize location at Sam Houston Park	David Hudson	
Finalize arrangements with Alvarado	Jeff Beasley	
Sound System		
Arrangements for Praise Bands		
Arrangements for Grills	Brian Thomas	
Arrangements for Food Tables		
Arrangements for Food	Carolyn Hurt	
Delivery of food	Carolyn Hurt	
Paper products		
Desserts		
Soft Drinks/Water		
Security at Park / Rope off area		
Publicity		
Ice Chests for drinks		
Signage		

June 2nd Chrysalis Meeting—Minutes

- **Members Present**
 - Jeannette Bacon Brady Clark
 - Jeff Beasley Eunabeth Williamson
 - Ron Branum Madison Thomas
 - Jim Laughlin Richard McDonald
 - Brian Thomas Cynthia Walker
- Brady opened in prayer
- Introduced new members—Madison and Eunabeth
 - Monic Gassaway-will join us she had graduation stuff to take care of
 - Alyssa Bigler-will join us she also had graduation stuff
 - Justin Roberts-was out today
 - Tabitha Perry 26—agreed to be on the board
- We still need a few more members
 - Brian is going to check with Dakota Bybee—Youth Pastor at Saint Stephen United Methodist Church
 - Jeff Beasley stated that Tyler Looney, he works at the 1st united Methodist Church in Canyon, is interested. Brady said he would contact him.
- Elected Board of Directors
 - Opened the floor for vice chair—Nominations by Brady for Jeannette Bacon and Eunabeth Williamson.
 - Jeannette has experience and has worked on several boards
 - Eunabeth decided that Jeannette would be a better fit, because she knows more about what she would be doing. It would be a smaller learning curve.
 - Jim seconded Jeannette-all voted for, none-opposed
 - Jeannette Bacon is now the Vice Chair.
 - Ron nomination Madison for secretary, Jim seconded
 - All voted for none-opposed
 - Madison is now the Secretary
- Saturdays seem to be best for everyone, so we will continue to meet the first Saturday of the month at the Potter County Sheriff's Office. (if for some reason we can't meet at the sheriff's office then call Jim he can get us into AC)
 - 8:30 Breakfast and fellowship
 - 9:00 The meeting starts/with or without you
- Registrar—Responsible for applications and calling people who are interested
 - This person is not a board member, but a community member.
 - Cynthia will call Chris Guill
 - Needs to be a commitment.
- Special Meetings
 - Can be just the executive board
 - Chair
 - Vice Chair
 - Spiritual director
 - Secretary
- Committees
 - Each chair needs to be a member of the board

- Made up of community members
 - Adult-chair/member
 - Youth-co-chair/member
 - Types of Committees
 - Rushes
 - Next step/group
 - Sponsorship
 - Team selections
 - Training
 - Cynthia commits to have parent meetings before each flight for the high school kids
 - Follow ups need to be done by the lay director of each flight
 - Call/letter—before and after
 - MOST IMPORTANT
- Background Checks
 - Need to be done for everyone working a weekend ages 17 and up
 - Brady said he would be in charge of that
- Chrysalis Events
 - The spiritual director/clergy should be there the entire weekend
 - Chrysalis needs to be scheduled around Emmaus events—do not overlap
 - Everyone needs to be involved every weekend
 - Make sure the agape room is prayed over and
 - Be involved—help and support
 - Lanyard colors—Jeannette motioned same colors as Emmaus lanyard
 - Cynthia seconded—same colors!
- Start praying for the team selection committee and Lay Directors NOW.
-
- Next Meeting July 7th Sheriff's Office

CHRYSALIS BOARD of DIRECTORS - 2012

Name	Phone - Home	Phone - Cell	Email
Jeannette Bacon		282-1457	j_bacon@suddenlink.net
Jeff Beasley		676-9492	jrbeasley8@gmail.com
Ron Branum	352-2623	335-5205	ronbranum@yahoo.com
Jim Laughlin	376-6333		jimlaughlin@suddenlink.net
Dan Shuman		679-4052	canyonmaltese2012@yahoo.com
Brian Thomas		679-4671	blthomas24@hotmail.com
Cynthia Walker (LD)	381-1822	680-5790	cynthiap@amaonline.com
Brady Clark (SD)		674-0439	brady@thefatherscry.org
Justin Roberts		341-8974	sundaypunchii@gmail.com
Eunabeth Williamson		683-3909	eunabethwilliamson@yahoo.com
Madison Thomas		640-4983	mo_0618@yahoo.com
Richard McDonald		477-2234	richard.anthony.mcdonald@gmail.com
Tyler Looney		336-1699	irishloon22@yahoo.com
Monique Gassaway		681-6767	moniqyegassaway@gmail.com

Golden Spread Chrysalis Community

By-Laws

1. Name

The name of this Community will be Golden Spread Chrysalis Community, hereinafter referred to as the Community.

2. Purpose

- 2.1 The purpose of the Community will be to develop, challenge, inspire, and equip Christian youth for Christian action in their homes, churches, schools, and communities through the Chrysalis experience.
- 2.2 The Community is affiliated with the international Emmaus and Chrysalis programs of the Upper Room Ministries, Nashville, Tennessee, a copy of the Covenant Letter with the said Upper Room Ministries being attached hereto as an exhibit.

3. Membership

- 3.1 All persons who have completed a Chrysalis, Search, The Walk to Emmaus, Cursillo, or Tres Dias weekend may be considered members of the Community.

4. The Chrysalis Board

4.1 Purpose

Direction of the Community will be vested in a standing committee of the Emmaus Board of Directors that serves as the Chrysalis Board.

4.2 Composition

The Chrysalis Board will consist of no fewer than twelve (12) and no more than eighteen (18) elected members, two (2) of which must be clergy, and they will serve as Spiritual Directors. The chair of the Chrysalis Board shall not be counted in this number. The standing committee may call itself the Chrysalis Board. The Community Spiritual Director(s), if not an elected member, also serves as an ex officio member of the Chrysalis Board.

- A. Ex officio members of the Chrysalis Board shall be members with voice and vote.

4.3 Terms of Office

Chrysalis Board members will be elected by the Community in three(3) classes of four(4) or six(6) directors in each class, with each class serving for a three-year term. In each class of directors there shall be at least one (1) youth. There will be one (1) Emmaus Board liaison in each class.

A. Chrysalis Board members cannot succeed themselves in consecutive terms.

B. Terms of office begin June 1 and will terminate May 31, except for officers, who will serve until election of new officers as provided in 4.5

4.4 Officers

Officers will be the Chairman, Vice Chairman, Treasurer, and Secretary; in case of absences, meetings will be chaired in this order.

4.5 Election of Officers

The Chrysalis Board will elect officers annually at the June meeting for a one-year term. Newly elected officers assume their duties at the close of the June meeting. Officers may be elected to succeed themselves. The chair, however may serve only a one-(1) year term. The vice-chair can be elected to succeed the chair at the end of his/her one year term.

4.6 Meetings

The Chrysalis Board will meet monthly at a time and place that it designates.

4.7 Quorum

Seven (7) members of the Chrysalis Board present at a duly called meeting will constitute a quorum.

4.8 Registrar

The Registrar will be a member of the Community, who shall be approved by the Chrysalis Board..

4.9 Special Meetings

Special Chrysalis Board meetings may be called by the chair or by a written request to the chair by seven members of the board.

4.10 Vacancies on the Board

Upon nomination by the chair, the Chrysalis Board may elect persons to fill vacated terms. At the next election for that class of members, persons filling vacated terms are eligible for election to a full term on the board.

5. Committees

The Chrysalis Board will appoint persons annually to co-chair the following committees:

- A. Team Selection**
- B. Rushes**
- C. Setup**
- D. Nominations**

The Community may use Emmaus committees as needed. The chair of the Chrysalis Board will be an ex officio of all the Chrysalis committees.

6. Chrysalis Events

- 6.1** The Community will follow the guidelines of The Upper Room International Chrysalis program in the formation of Chrysalis events.
- 6.2** The Chrysalis Board will have general oversight in all matters pertaining to the Chrysalis event.
- 6.3** The Chrysalis Board will choose the Lay Directors for each Chrysalis event at least one (1) year prior to the said Chrysalis three day event. The Lay Director, with the Team Selection Committee, will choose persons to serve as team members for each three day event.
- 6.4** The Chrysalis Board, with the advice of the Community Spiritual Directors, will choose the Spiritual Director for each Chrysalis event at least one (1) year prior to the said Chrysalis three day event.
- 6.5** The Chrysalis Board will approve all persons recommended to serve on the Chrysalis event team and do backgrounds on all 17 year olds and above before said persons are invited.

7. Amendments

Proposed amendment(s) to these By-Laws may be presented in writing to the board secretary by any member of the board at least one (1) month in advance of consideration at the next regularly scheduled Chrysalis Board meeting. The said proposed amendment(s) must be voted in the affirmation by 75 percent (three-fourths) of the total

membership of the board. A copy of the amendment must be printed in the newsletter, and a copy must be attached hereto.

8. Approval

These by-laws will take effect immediately upon approval by both the Emmaus Board of Directors and the Chrysalis Board.

Approved by the Emmaus Board of Directors

On this the ____ day of _____, 2____

Chairman, Emmaus Board of Directors

Approved by the Chrysalis Board

On this the ____ day of _____, 2____

Chairperson, Chrysalis Board

Attest:

Chrysalis Secretary

Emmaus Secretary