

Golden Spread Emmaus Board of Directors
Agenda
May 14, 2014
Potter County Sheriff's Office

Call Meeting to Order	Mitch
Opening Prayer	Martha
Treasurer Report	David
Minutes Approval	Carolyn
Walk #239- Lynn Radney LD	Pam
Walk # 240 – Jon Alexander LD	Brian
Chrysalis Update	Brian
Data Base for Chrysalis	Carolyn
Web Site Update	Carolyn
Safety Issues at Ceta Canyon	Mike
Life Star Update	Donnie
Clergy team issues	Kurt/Donnie
Nominating Committee Update	Pam
Team Selection for Walks 241 and 242	Roger
Lay Director/Spiritual Directors for 2015	Roger
Other Discussion	All
Closing Prayer	Donnie

Golden Spread Emmaus Board of Directors
May 14, 2014
Potter County Sheriff's Office

Present: Mitch Woodard, Brian Thomas, Jim Crossman, Carolyn Hurt, Pam Stork, Brenda Wilhite, Sharon Alexander, Lisa Crossman, Mark Wood, Kurt Oheim, David Dzik, Carol Roller, Mike Richardson, Donnie Allred, Jaci Chadick, Walt Marlett, Martha Duke

Absent: Eddie Hill, Mark Wood

Guest: Roger Radney – Men's Registrar

Meeting called to order by Mitch Woodard

Opening Prayer given by Martha Duke

Treasurer's Report

David distributed copies of the Balance Sheet and P&L Sheet for year to date ending April 30. He reported he has not received a statement from Ceta Canyon yet for the April Women's Walk. He estimates the costs to be around \$10,000. There are still 3 outstanding checks from Debi Chamberlain dating back to March. Carolyn has spoken with Debi on several occasions and she has been reassured that Debi will get the money to us for the checks. David received an email from Linda Astuto who is the new Executive Director for DeFalco Retreat Center. She mentioned to David that numerous upgrades have been made to DeFalco and they will continue to do renovations as they have received a large grant. The former executive director was not helpful in the past with meeting some of the requirements of Emmaus. The board discussed our willingness to entertain a proposal from Linda. Our current contract with Ceta Canyon is good through 2015. David will forward her email to all the board members to see the specific list of all the changes that DeFalco is making. David also informed the board that the general liability insurance we carry does not cover medical expenses. He will check with Ceta to see what their insurance covers in the contract and will also check on an accidental insurance policy. David also reviewed the Balance Sheet and P&L Statement for Chrysalis. He indicated Chrysalis raised over \$2,000 for the pie auction. This will be reflected on the May Balance Sheet. Motion to accept Treasurer's Report was made by Kurt Oheim and seconded by Lisa Crossman.

Minutes Approval

Minutes from the April 3, 2014 board meeting were previously distributed on email. No changes were voiced via email. Motion to accept the minutes was made by Brian Thomas and seconded by Donnie Allred.

Walk #239

Pam Stork reported an awesome weekend for the Women's Walk. This was her first experience as an Inside Board Rep. She did indicate some difficulty with one of the pilgrims who was hearing impaired. The aides we have in the conference room for hearing impaired people worked fine but the pilgrim had a lot of difficulty in the chapel. The pilgrim could read lips but had some difficulty seeing Lynn and

Deborah so Pam allowed her to borrow her IBR book and read along with everything they were reading which worked out wonderful. Also discussed was the use of the Tabernacle for Candlelight and how empty it was and how in efficient the sound system is there. A motion was made for future walks, that only the chapel be used for Candlelight by Brian Thomas and seconded by Sharon Alexander. Pam also discussed the issue of no abbreviated schedule available to the 4 clergy members. The board recommends the Spiritual Director for each walk should be in charge of educating the clergy and discussing time lines with them prior to the walks. Pam also reported out of 34 pilgrims plus the team, there were 16 attendees in the medical field which was very helpful.

Walk #240

Brian announced that the first team meeting for Jon's walk would be Saturday, May 17th. The team and clergy both are full.

Chrysalis Update

Brian announced that there will be a Chrysalis board meeting next week. Brian discussed the pie auction that was held at the last community meeting as a fund raiser for Chrysalis. He suggested that we keep the auction shorter in the future as we lost a lot of people due to the fact that it lasted so long. It was also suggested that people bring home made baked goods instead of store bought to entice everyone into buying. Mike Richardson announced that he still needs a BST and 2 clergy for his flight and that Dawn is struggling with team members for her flight. Brian also discussed sending out an email blast or text message about needing pilgrims.

Data Base for Chrysalis

Carolyn emailed Jeff Roller regarding the status of Chrysalis utilizing the IMS data base. Jeff reported back by indicating that since their data is not in a normalized for, they are going to wait until then to proceed.

Web Site Update

Carolyn announced that the demonstration for the new web site was a success at the last community gathering. She is finalizing up the large data loads with Lee on all the documents for the board of directors log in. She also reported that we have 202 people who have opted in for the Text Messaging System.

Safety Issues at Ceta Canyon

Mitch will talk to Mike Wentz at Ceta about the sound system in the Chapel and the difficulties that Pam reported on from the last women's walk. The board discussed this sound issue, plus the previous air conditioning and safety issues. Mike has assured us in the past that these issues had been fixed and they have not. The board talked about having Mitch discuss these issues again with Mike and also letting him know we have received new interest from DeFalco in coming back to see if this might help motivate Mike into correcting the issues.

Mike Richardson talked with Mike Wentz in the past about the ambulance issues. He indicated that the major support comes from Canyon rather than Wayside.

Life Star Update

Donnie reported that he is still waiting on a call from Gary Hammonds from Life Star.

Clergy Team Issues

Kurt reported that Donnie, Jim Wilhite and himself met to discuss the clergy issues on helping the Spiritual Directors of each walk to be prepared on how to replace clergy team members should a member be unable to continue to participate as a clergy team member.

Nominating Committee Update

Pam announced that the Nominating Committee has recommended the following serve on this year's Nominating Committee: Sharon Alexander, Pam Stork, Martha Duke and Lisa Crossman. They will meet this Saturday after Jon's team training. A motion to accept this year's Nominating Committee was made by Brian Thomas and seconded by Brenda Wilhite.

Team Selection for Walks 241 and 242

Team Selection lists were reviewed for Women's Walk #241 for Brenda Wilhite as Lay Director. Donnie recommended Melanie Allred be removed from the music list due to health issues. A motion to accept the team lists for Women's Walk #241 was made by Donnie Allred and seconded by Brian Thomas.

The lists were also reviewed for Men's Walk # 242 for Tim Spiva as Lay Director. Motion to accept the team lists for Men's Walk #242 was made by Brian Thomas and seconded by Sharon Alexander.

Lay Director/Spiritual Directors for 2015

Mitch will meet with Mike Wentz to book the 2015 Walk Schedule with Ceta. The list of Lay Directors for 2015 was reviewed. A motion was made to accept the list by Brian Thomas and seconded by Kurt Oheim. Mitch can now start to contact the candidates for commitments. Donnie will start working on the list from Jim Wilhite for candidates for Spiritual Directors for 2015.

Other Discussion

Lay Director Training will now include a covenant for the photographers and the restricted use of posting pictures on the Emmaus web site and Facebook.

Inside Board Rep Training team will meet sometime in June. This will include Roger Radney, Carolyn Hurt, Mitch Radney, Brian Thomas and Jim Crossman. Once the training documents have been finalized, we will train the entire board on the Inside Board Rep duties.

Closing Prayer was given by Donnie Allred.

Golden Spread Emmaus
Balance Sheet
As of April 30, 2014

	<u>Apr 30, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash - ANB	2,812.81
Total Checking/Savings	<u>2,812.81</u>
Other Current Assets	
1400 · Prepaid Insurance	1,433.32
Total Other Current Assets	<u>1,433.32</u>
Total Current Assets	<u>4,246.13</u>
TOTAL ASSETS	<u><u>4,246.13</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2000 · Prepaid - Men	2,449.00
2100 · Prepaid - Women	-2,290.00
2200 · Reserved - Kairos	435.15
2300 · Reserved - Chrysalis	191.83
2400 · Reserved - Missions	540.07
2450 · Reserved - Faith City Miss...	1,050.00
2500 · Reserved - Scholarships	1,072.58
2550 · Reserved - Clark Scholars...	1,774.00
2650 · Reserved - Book Table	299.00
Total Other Current Liabilities	<u>5,521.63</u>
Total Current Liabilities	<u>5,521.63</u>
Total Liabilities	5,521.63
Equity	
3900 · Retained Earnings	341.71
Net Income	-1,617.21
Total Equity	<u>-1,275.50</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,246.13</u></u>

Golden Spread Emmaus

Profit & Loss

January through April 2014

	Jan 14	Feb 14	Mar 14	Apr 14	TOTAL
Ordinary Income/Expense					
Income					
4000 · Team Fees	0.00	5,332.99	4,968.00	5,137.00	15,437.99
4100 · Pilgrim Fees	0.00	6,300.00	6,300.00	5,950.00	18,550.00
4200 · Book Table (Net of Expen...	-94.13	266.98	-93.75	-55.59	23.51
Total Income	-94.13	11,899.97	11,174.25	11,031.41	34,011.50
Expense					
6000 · Room & Board	0.00	9,880.00	10,101.00	10,000.00	29,981.00
6200 · Copies	0.00	141.34	0.00	74.30	215.64
6300 · Supplies	0.00	1,129.46	1,988.93	507.13	3,625.52
6500 · Upper Room Fees	0.00	468.00	468.00	442.00	1,378.00
6600 · Other Costs	0.00	995.00	0.00	0.00	995.00
6800 · Insurance	179.17	179.17	179.17	179.17	716.68
Total Expense	179.17	12,792.97	12,737.10	11,202.60	36,911.84
Net Ordinary Income	-273.30	-893.00	-1,562.85	-171.19	-2,900.34
Other Income/Expense					
Other Income					
8000 · Interest Income	0.47	0.38	0.35	0.35	1.55
8100 · Candlelight Offering	0.00	261.60	416.00	306.38	983.98
8200 · Community Offering	0.00	253.60	0.00	129.60	383.20
8300 · Mission Donations	100.00	100.00	100.00	100.00	400.00
8500 · Nametags (Net of Expense)	0.00	0.00	5.50	1.75	7.25
8600 · Miscellaneous Donations	0.00	0.00	293.51	0.00	293.51
Total Other Income	100.47	615.58	815.36	538.08	2,069.49
Other Expense					
9100 · License & Fees	0.00	0.00	134.85	0.00	134.85
9800 · Returned Checks	0.00	-167.00	525.00	0.00	358.00
9900 · Miscellaneous Donation	0.00	0.00	293.51	0.00	293.51
Total Other Expense	0.00	-167.00	953.36	0.00	786.36
Net Other Income	100.47	782.58	-138.00	538.08	1,283.13
Net Income	-172.83	-110.42	-1,700.85	366.89	-1,617.21

Golden Spread Chrysalis

Balance Sheet

As of April 30, 2014

	<u>Apr 30, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash - ANB	4,512.08
Total Checking/Savings	<u>4,512.08</u>
Other Current Assets	
1350 · Due From Golden Spread Emm...	191.83
Total Other Current Assets	<u>191.83</u>
Total Current Assets	<u>4,703.91</u>
TOTAL ASSETS	<u>4,703.91</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2500 · Reserved - Scholarships	700.00
Total Other Current Liabilities	<u>700.00</u>
Total Current Liabilities	<u>700.00</u>
Total Liabilities	700.00
Equity	
3900 · Retained Earnings	4,147.70
Net Income	-143.79
Total Equity	<u>4,003.91</u>
TOTAL LIABILITIES & EQUITY	<u>4,703.91</u>

Golden Spread Chrysalis

Profit & Loss

January through April 2014

	<u>Jan 14</u>	<u>Feb 14</u>	<u>Mar 14</u>	<u>Apr 14</u>	<u>TOTAL</u>
Ordinary Income/Expense					
Expense					
6300 · Supplies	0.00	92.85	335.62	0.00	428.47
6330 · Insurance Expense	0.00	175.00	0.00	0.00	175.00
Total Expense	<u>0.00</u>	<u>267.85</u>	<u>335.62</u>	<u>0.00</u>	<u>603.47</u>
Net Ordinary Income	0.00	-267.85	-335.62	0.00	-603.47
Other Income/Expense					
Other Income					
8100 · Candlelight Offer...	144.39	32.70	52.00	38.30	267.39
8200 · Community Offer...	144.39	31.70	0.00	16.20	192.29
Total Other Income	<u>288.78</u>	<u>64.40</u>	<u>52.00</u>	<u>54.50</u>	<u>459.68</u>
Net Other Income	<u>288.78</u>	<u>64.40</u>	<u>52.00</u>	<u>54.50</u>	<u>459.68</u>
Net Income	<u><u>288.78</u></u>	<u><u>-203.45</u></u>	<u><u>-283.62</u></u>	<u><u>54.50</u></u>	<u><u>-143.79</u></u>



Carolyn Hurt <cshurt@gmail.com>

FW: DeFalco and Emmaus

3 messages

David Dzik <dzik@suddenlink.net>
To: Carolyn Hurt <cshurt@gmail.com>

Sat, May 17, 2014 at 4:56 PM

Carolyn

Can you please forward to the Emmaus Board? I don't have the group email distribution.

Thanks, David

From: Linda Astuto [mailto:lastuto@mac.com]
Sent: Sunday, April 27, 2014 6:50 PM
To: dzik@suddenlink.net; lostcajun1@me.com
Subject: DeFalco and Emmaus

David and Kurt,

I know that you both are on the Board of the Walk to Emmaus. I am the new Executive Director of the Bishop DeFalco Retreat Center and would love the opportunity to talk with the Board and let them see why DeFalco is a great place to hold future Walks. I emailed Lynn Radney and I hope that between the three of you maybe my message will get to the right ears. Please share with the Board why DeFalco is a great option for the Walk to Emmaus:

1. The Bishop DeFalco Retreat Center is centrally located in the Texas Panhandle. I know the majority of your participants come from the Amarillo area but some of the participants and sponsors live in outlying areas. My Walk was at Ceta Canyon and I know it is a wonderful place. I also know from sponsoring people on the Walk that driving from Amarillo to Ceta Canyon and back 3 times in a weekend is sometimes difficult and often costly, not only from the time standpoint but financially with the increasing price of gasoline. If one has to have childcare during these times the expense goes up even further, which can be a burden on already tight budgets. Having the Walk at DeFalco would be much more convenient and cost efficient for sponsors and participants.

2. DeFalco has bedrooms, meeting rooms, a chapel and dining facility all under one roof, which is advantageous in inclement weather.

3. We have a beautiful outdoor garden area that is conducive to quiet reflection. It could also be perfect for a summer candlelight ceremony.
4. DeFalco has 43 double occupant rooms with private baths. All of these rooms will be undergoing renovation to make them more contemporary, comfortable and cozy. We hope to have one room completed soon to serve as a "show room" to let everyone know what we are moving toward.
5. We have a fabulous chef who has over 25 years of experience in not only the restaurant industry but also in personal catering. Our dining facility is bright, airy and welcoming, and will also undergo renovation.
6. Our circular, adobe chapel is certainly an atmosphere of reverence and holiness. The phenomenal acoustic make music a primo worship experience.
7. A quiet contemplation chapel is right off the large chapel and can be used for spiritual direction.
8. Our newly remodeled bookstore has a large selection of spiritual books for those of all denominations.
9. Our facility will be receiving over a million dollars over the next few years to renovate, modernize and make it a more warm and comfortable environment. We are already beginning our renovations, converting our first meeting room into an inviting hospitality room where people can socialize or sit quietly and read. We are currently taking bids to update our technology and bring it into the 21st century with premium audio visual equipment in every meeting space and top speed internet capabilities throughout the building.
10. We have 3 meeting rooms that could accommodate your needs. Our largest meeting room would be perfect for your main meeting space where talks are given and table discussions held. A smaller meeting room is across the hall which could be your base location for all your behind the scenes work and agape room. Our 4th meeting room or our contemplation chapel would be perfect for nightly team meetings after pilgrims head off to bed. Our meeting rooms could be available for all your team meetings leading up to the Walk weekend.
11. DeFalco could provide storage for all of your equipment and supplies.
12. I understand that the last director was not easy to work with. That is no longer the case. I have already held training for our staff in customer service and hospitality. We are there to *serve you*. The Bishop DeFalco Retreat and Conference Center will no longer be a place of heavy rules and "No's" but a place of "Yes, of course!" You may have candles at Candlelight and we will work with you to accommodate your needs. We want to make DeFalco not only a refuge for those seeking spiritual and personal development, but we you have a "Wow!" experience while there.

We are eager to have your business and willing to work with you to accommodate your needs. I hope you will

pass this information on to your Board of Directors and consider DeFalco as an option for your future needs. Please contact me so we can provide a meal for your board, a tour, additional information and competitive pricing. I know that the DeFalco Retreat Center would be a refuge for your pilgrims and your team.

Sincerely,

Linda Astuto

Executive Director

Bishop DeFalco Retreat and Conference Center

Lastuto@mac.com

Work: 383-1811

Cell: 433-4300

Carolyn Hurt <cshurt@gmail.com>

Mon, May 19, 2014 at 9:42 AM

To: Brenda Wilhite <bwilhite@canyonisd.net>, Brian Thomas <blthomas24@gmail.com>, Carol Roller <carol.roller@amaisd.org>, Carolyn Hurt <cshurt@gmail.com>, Donnie Allred <dnallred@amaonline.com>, Eddie Hill <ehill@cableone.net>, Jaci Chadick <jkcparties@yahoo.com>, Jim Crossman <jimcrossman@cableone.net>, Kurt Oheim <lostcajun1@me.com>, Lisa Crossman <lisa.crossman@pampaisd.net>, Mark Wood <mbkkw@sbcglobal.net>, Martha Duke <dukezoo2003@yahoo.com>, Mike Richardson <richardson@suddenlink.net>, Mitch Woodard <mitchwoodard@sbcglobal.net>, Pam Stork <apstork@gmail.com>, Roger Radney <radney@sbcglobal.net>, Sharon Alexander <mainmoose@gmail.com>, Walt Marlett <kwfunnyfarm@gmail.com>

[Quoted text hidden]

Wilhite, Brenda <BWILHITE@canyonisd.net>

Tue, May 20, 2014 at 2:11 PM

To: Carolyn Hurt <cshurt@gmail.com>

Thank you for sharing the note. It would be wise to look at them in the future if we do not get Ceta to honor their contract.

From: Carolyn Hurt [mailto:cshurt@gmail.com]

Sent: Monday, May 19, 2014 9:43 AM

To: Wilhite, Brenda; Brian Thomas; Carol Roller; Carolyn Hurt; Donnie Allred; Eddie Hill; Jaci Chadick; Jim Crossman; Kurt Oheim; Lisa Crossman; Mark Wood; Martha Duke; Mike Richardson; Mitch Woodard; Pam Stork; Roger Radney; Sharon Alexander; Walt Marlett

Subject: Fwd: FW: DeFalco and Emmaus

[Quoted text hidden]

ZIP	Phone-H	Phone-W	Phone-C	Email	Church	#	Lst	LYW	T_E xp	#Tasks	TL	LD	ATL	ALD	ALD-E	ALD-N	BOC	DISC	GTS	CA	PHOD	FOR	PRIQ	PER	COW	LPIE	TLNT	
0065	806.669.9147	806.226.5611	806.440.2979	jbiyeu@rocketmail.com	First Christian Church/Pampa	182	W-239	2014	5	4	2	0	1	1	1	0			2			1	1					
9102	806.376.6333		806.672.5186	tammylaughlin@suddenlink.net	Pinnacle	75	W-237	2014	7	6	4	0	1	2	0	0	1						1	1		1	1	1
9108	806.383.0124	806.379.2380	806.336.3180	Simonp@potlertscd.org	Saint Paul UMC	141	W-233	2013	5	5	3	0	0	2	0	0			1			2				1	1	
9092	806.267.2666		806.679.6736	bcdeweese@msn.com	First UMC/Vega	144	W-237	2014	5	3	1	0	1	3	0	0			1			1	1					
9109	806.355-8816	806.674.7291	806.570-7450	darmarh@sbcglobal.net	Saint Stephen United Methodist/East	0	W-227	2012	4	3	1	0	1	1	1	0		1		1			1					
9065	806.669.3809	806.663.7603	808.570.4076	ehill@cableone.net	First Christian Church/Pampa	194	W-235	2013	6	4	2	0	1	1	1	1		1	1			1	1					
9101	806.355.4710		806.676.2889	donnaclipton@me.com	***Unknown***	82	W-231	2013	4	3	1	0	1	1	1	0						1	1	1				
9124	806.358.4394		806.570.2257	athicay@hotmail.com	Central Church of Christ	91	W-239	2014	5	5	1	0	0	3	1	0		1		1			2	1				
9110	806.355.1399		806.681.8781	wilson146@amaonline.com	St Thomas Catholic	146	W-239	2014	5	3	1	0	0	2	0	0						1	1	1				
9118	806.223.9513			barefoothuntress@gmail.com	Pinnacle	147	W-237	2014	4	3	1	0	1	2	0	0						1	1	1				

Phone-H	Phone-W	Phone-C	Email	Church	#	Lat	LYW	T_E xp	#Talks	TL	LD	ATL	ALD	ALD-E	ALD-N	BOC	DISC	GTS	CA	PHOO	FOR	PRIO	PER	COW	LPIE	TLNT	
79.2965	806.669.8681		rdarsey@wildblue.net	Trinity Church/McLean	126	M-238	2014	5	5	1	0	1	1	2	0					1	1	2	1				
158.8867	806.433.0730		wrbell3@sbcglobal.net	Hillside Christian Church/West Campus	0	M-230	2012	4	4	1	0	0	1	2	0							1		1	1		
383.0124	806.322.3751	806.678.0348		Saint Paul UMC	143	M-230	2012	5	3	3	0	0	0	0	2		1				1					1	
	806.326.1233	806.236.2403	trevor.babbitt@gmail.com	Paramount Baptist	195	M-236	2013	4	3	1	0	1	1	1	0							1	1		1		
126.3356	806.678.3358	806.683.4791	orvillarandy@valomet.com	Trinity Fellowship/Amarillo	136	M-230	2012	6	6	2	0	1	1	2	0		2			1		2					1
		806.236.0424	rlsmith95@att.net	Kingwood United Methodist Church	81	M-228	2012	8	7	4	0	1	3	0	0		1			1	1		2		1		1
352.7225		806.570.1890	brittain7@amaonline.com	Trinity Fellowship/Amarillo	90	M-228	2012	7	5	1	0	2	4	0	0							3	1				1
353.1973	806.670.9501		tpar@sbcglobal.net	Hillside Christian Church/West Campus	95	M-238	2014	6	4	2	0	2	1	1	0		1					2					
355.8483	806.359.2500	806.340.8511	pillsburyt@zhi.com	Hillside Christian Church/West Campus	108	M-232	2013	5	4	2	0	1	1	1	0	1					1	1	1				