

Golden Spread Emmaus Board of Directors
Agenda
October 1, 2015
Potter County Sheriff's Office

Call Meeting to Order	Brian
Opening Prayer	Deborah
Treasurer Report	David
Minutes Approval	Carolyn
Walk #247 – Pamela Sirmon LD	Carol
Walk #248 – Richard Smith LD	Mike
Chrysalis Update	Jaci
Nominating Committee	Pam
Technology Updates	Carolyn
Ceta Canyon issues	Brian
Other Discussion	All
Closing Prayer	Ken

Golden Spread Emmaus Board of Directors
October 1, 2015
DeFalco Retreat Center

Present: Brenda Wilhite, Brian Thomas, Carol Roller, Carolyn Hurt, David Dzik, Deborah Erwin, Jaci Chadick, Janet Bilyeu, Lisa Crossman, Mike Richardson, Pam Stork, Scott Sims, Tom Parr

Absent: Eddie Hill, Ken Haney, Kurt Oheim, Mark Wood, Michael Brunson, Mitch Woodard

Guest: Roger Radney – Men's Registrar

Meeting called to order by Brian Thomas

Opening Prayer given by Deborah Erwin.

Treasurer's Report

David Dzik presented Treasurer's Report as of September 30, 2015. David indicated not a lot of activity since last month. On the Balance Sheet, \$1,044.44 was spent on supplies for the first three walks of 2016. David reported one returned check from last walk. The team member of the check had previously indicated that it might not clear the bank since it was over 60 days. David will contact the team member to get a new check.

Chrysalis Treasurer's Report as of September 30, 2015 showed no activity except for the community offering from last walk. They will have their fund raiser in October with the dessert auction.

Motion to accept the Treasurer's Report was made by Pam Stork, seconded by Mike Richardson.

Minutes Approval

Minutes from the September 3, 2015 board meeting were previously distributed on email. Thank you to Lisa for taking the minutes last month in Carolyn's absence. Motion to accept the September minutes was made by Brenda Wilhite, seconded by Tom Parr.

Walk # 247

Lay Director - Pamela Sirmon – IBR Carol Roller

Carol reported the last team meeting will be this coming Saturday. Tammy Ward was replaced after the first team meeting by Shelly Riddlesburger - Now Shelly is having surgery on her foot the week of the walk and will not be able to work. Pamela had difficulty finding a replacement at this point so she contacted Brian and Roger for suggestions. Tammy Laughlin agreed to step in since she had already given the talk assigned for this position.

Walk #248

Lay Director – Richard Smith – IBR Mike Richardson

Mike reported they had their first team meeting in August and 3 talks were previewed. He indicated they spent a lot of time for the team getting to know each other and it was a good bonding experience.

Mike was not at the second team meeting due to his son's illness but reported Tim Pillsbury had to drop off the team due to his wife's health issues. Josh Bullard agreed to take Tim's place.

Chrysalis Update

Jaci reported that Megan Wingate's baby is due in mid October and she is currently on bed rest due to some early labor issues. The next board meeting is next week. The dessert auction will be held at the October Emmaus Community meeting. Reminders will go in the Newsletter and posted on Facebook. Flight dates for 2016 will be picked by the new board. They will also continue to have flights at DeFalco, even though the price is increasing. They have looked at other options but they were either too small to accommodate the groups or they were more expensive.

Candidates for consideration for Chrysalis Clergy for the Board:

Women:	Men:
Bonnie Murkeldove	Justin Roberts
Penny Fitch	Rolland Taylor
Amy Mode	Lance Robbins
Carol Wampler	
Dena Hainer	

Candidates for consideration for Chrysalis Board:

Adult:	Youth:
Becka Brannum	Maranda Graves
Mary Warren	Jewel Roberts
Will Bagley	Kelby Havens
Liz Haney	
Leslie Pierce	
Hanna Parris	
Trish Hayward	

Candidates to consider for Chrysalis Lay Director:

Women:	Men:
Cheryl Sanders	Russell Radney
Liz Haney	Lance Robbins
Charlotte Thomas	Richard McDonald
	Scott Sims

Candidates to consider for Chrysalis Spiritual Director

Women:	Men:
Eloise Bell	Justin Roberts
Jaci Chadick	Justin Schultz
	Ken Haney

Nominating Committee

Pam reported that Kina Wilson and Christy Bigler both declined the invitation to be a board candidate. Penny Fitch was recommended as another female candidate. Pam will contact her.

Candidates for the board are:

Men:

Earl Burkholder
David Dzik
Roger Hudson
David Owen
Roger Radney
Jim Wilhite

Women:

Melba Boydston
Carolyn Hurt
Gayla Rigdon
Lila Vars
Denise Wilson

Technology Update

Carolyn presented statistics on our web site.

4,329 Unique Visitors for January 2015
4,652 Unique Visitors for February 2015
5,137 Unique Visitors for March 2015
4,350 Unique Visitors for April 2015
3,334 Unique Visitors for May 2015
3,248 Unique Visitors for June 2015
3,827 Unique Visitors for July 2015
4,240 Unique Visitors for August 2015

Carolyn and Roger have been approached in the past about the possibility of paying for walk fees by credit card. Carolyn presented a proposal from Lee Carter to start utilizing the internet for paying walk/team fees. The proposal outlined 4 different vendors. Most of the terms included a 2.9% fee plus 30 cents per transaction. There is also an additional cost of \$120 annual hosting fee. We also discussed getting a couple of point of service card readers for the registrars. Pay Pal seemed to be the easiest way to do this. The cost of the transactions will be passed along to those who choose to utilize this payment system so that Emmaus will not incur those costs. Motion to accept the new payment system was made by Mike Richardson and seconded by Tom Parr. Carolyn will contact Lee to get started on this.

Ceta Canyon Issues

Bed bug issues at Ceta have been resolved and they are continuing to monitor it.

Other Discussion

Brian reported that Jeff Beasley served as IBR at the August walk due to Eddie Hill being out with due to his mother's illness. Jeff emailed Brian about some concerns with the walk. He indicated the assistant secretary for each table should not be rotating. Roger indicated he had looked in all the new manuals and cannot find where this is documented. There was much discussion by the board and it was agreed that we will continue as we have been functioning where the assistant secretary does not rotate until we hear something official from The Upper Room.

Closing Prayer was given by Jaci Chadick.

Golden Spread Emmaus
Balance Sheet
As of September 30, 2015

	<u>Sep 30, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash - ANB	14,522.02
Total Checking/Savings	<u>14,522.02</u>
Other Current Assets	
1200 · Deposits	3,402.88
1400 · Prepaid Insurance	596.53
Total Other Current Assets	<u>3,999.41</u>
Total Current Assets	<u>18,521.43</u>
TOTAL ASSETS	<u>18,521.43</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2000 · Prepaid - Men	2,149.00
2100 · Prepaid - Women	3,030.00
2200 · Reserved - Kairos	435.15
2300 · Reserved - Chrysalis	354.11
2400 · Reserved - Missions	945.31
2500 · Reserved - Scholarships	4,797.01
2650 · Reserved - Book Table	174.00
Total Other Current Liabilities	<u>11,884.58</u>
Total Current Liabilities	<u>11,884.58</u>
Total Liabilities	11,884.58
Equity	
3900 · Retained Earnings	2,269.44
Net Income	4,367.41
Total Equity	<u>6,636.85</u>
TOTAL LIABILITIES & EQUITY	<u>18,521.43</u>

Golden Spread Emmaus
Profit & Loss
January through September 2015

	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15	TOTAL
Ordinary Income/Expense										
Income										
4000 · Team Fees	0.00	6,355.50	6,723.00	6,616.00	0.00	0.00	0.00	6,829.00	0.00	26,523.50
4100 · Pilgrim Fees	0.00	7,205.50	6,075.00	6,525.00	0.00	0.00	0.00	6,525.00	0.00	26,330.50
4200 · Book Table (Net of Expense)	0.00	177.00	17.01	456.12	-490.13	0.00	0.00	0.00	0.00	160.00
Total Income	0.00	13,738.00	12,815.01	13,597.12	-490.13	0.00	0.00	13,354.00	0.00	53,014.00
Expense										
6000 · Room & Board	0.00	10,770.00	8,927.00	8,787.00	0.00	1,288.00	0.00	9,096.00	0.00	38,868.00
6200 · Copies	0.00	47.10	48.70	141.01	0.00	0.00	0.00	48.70	0.00	285.51
6300 · Supplies	730.85	1,034.05	903.28	389.67	292.07	0.00	2,407.12	215.59	1,044.44	7,017.07
6500 · Upper Room Fees	0.00	0.00	767.00	0.00	377.00	0.00	0.00	377.00	0.00	1,521.00
6600 · Other Costs	0.00	0.00	0.00	0.00	0.00	0.00	391.68	0.00	0.00	391.68
6800 · Insurance	198.83	198.83	198.83	198.83	198.83	198.83	198.83	198.83	198.83	1,789.47
Total Expense	929.68	12,049.98	10,844.81	9,516.51	867.90	1,486.83	2,997.63	9,936.12	1,243.27	49,872.73
Net Ordinary Income	-929.68	1,688.02	1,970.20	4,080.61	-1,358.03	-1,486.83	-2,997.63	3,417.88	-1,243.27	3,141.27
Other Income/Expense										
Other Income										
8000 · Interest Income	0.48	0.33	0.46	0.56	0.71	0.75	0.64	0.55	0.70	5.18
8100 · Candlelight Offering	0.00	441.60	380.80	335.20	0.00	0.00	0.00	284.80	0.00	1,442.40
8200 · Community Offering	0.00	110.40	139.20	0.00	0.00	0.00	0.00	0.00	138.40	388.00
8300 · Mission Donations	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	900.00
8500 · Nametags (Net of Expense)	0.00	12.25	0.00	1.00	40.50	0.00	7.00	0.00	12.25	73.00
Total Other Income	100.48	664.58	620.46	436.76	141.21	100.75	107.64	385.35	251.35	2,808.58
Other Expense										
9000 · Miscellaneous Supplies	30.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.34
9100 · License & Fees	0.00	0.00	149.85	0.00	0.00	149.85	0.00	0.00	149.85	449.55
9300 · Postage	0.00	0.00	0.00	0.00	16.00	-2.45	0.00	0.00	66.00	79.55
9800 · Returned Checks	0.00	0.00	400.00	400.00	0.00	0.00	0.00	0.00	223.00	1,023.00
Total Other Expense	30.34	0.00	549.85	400.00	16.00	147.40	0.00	0.00	438.85	1,582.44
Net Other Income	70.14	664.58	70.61	36.76	125.21	-46.65	107.64	385.35	-187.50	1,226.14
Net Income	-859.54	2,352.60	2,040.81	4,117.37	-1,232.82	-1,533.48	-2,889.99	3,803.23	-1,430.77	4,367.41

Golden Spread Chrysalis
Balance Sheet
As of September 30, 2015

	<u>Sep 30, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash - ANB	5,446.77
Total Checking/Savings	<u>5,446.77</u>
Other Current Assets	
1350 · Due From Golden Spread Emmaus	354.11
Total Other Current Assets	<u>354.11</u>
Total Current Assets	<u>5,800.88</u>
TOTAL ASSETS	<u>5,800.88</u>
LIABILITIES & EQUITY	
Equity	
3900 · Retained Earnings	6,801.92
Net Income	<u>-1,001.04</u>
Total Equity	<u>5,800.88</u>
TOTAL LIABILITIES & EQUITY	<u>5,800.88</u>

**Golden Spread Chrysalis
Profit & Loss**

January through September 2015

	<u>Jan 15</u>	<u>Feb 15</u>	<u>Mar 15</u>	<u>Apr 15</u>	<u>May 15</u>	<u>Jun 15</u>	<u>Jul 15</u>	<u>Aug 15</u>	<u>Sep 15</u>	<u>TOTAL</u>
Ordinary Income/Expense										
Income										
4000 · Team Fees	0.00	0.00	0.00	0.00	0.00	4,066.00	3,850.00	0.00	0.00	7,916.00
4100 · Caterpillar Fees	0.00	0.00	0.00	0.00	0.00	3,325.00	2,962.50	0.00	0.00	6,287.50
4200 · Book Table (Net of Expen...	0.00	0.00	0.00	0.00	0.00	224.99	-218.83	-34.71	0.00	-28.55
Total Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,615.99</u>	<u>6,593.67</u>	<u>-34.71</u>	<u>0.00</u>	<u>14,174.95</u>
Expense										
6000 · Room & Board	0.00	0.00	0.00	0.00	0.00	6,915.00	6,815.00	0.00	0.00	13,730.00
6300 · Supplies	123.17	0.00	0.00	0.00	0.00	258.08	741.97	127.60	0.00	1,250.82
6500 · Upper Room Fees	0.00	0.00	0.00	0.00	0.00	0.00	380.00	0.00	0.00	380.00
6600 · Other Costs	0.00	0.00	0.00	0.00	0.00	0.00	43.52	0.00	0.00	43.52
Total Expense	<u>123.17</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,173.08</u>	<u>7,980.49</u>	<u>127.60</u>	<u>0.00</u>	<u>15,404.34</u>
Net Ordinary Income	<u>-123.17</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>442.91</u>	<u>-1,386.82</u>	<u>-162.31</u>	<u>0.00</u>	<u>-1,229.39</u>
Other Income/Expense										
Other Income										
8100 · Candlelight Offering	0.00	55.20	47.60	41.90	0.00	152.00	82.00	35.60	0.00	414.30
8200 · Community Offering	0.00	13.80	17.40	0.00	0.00	0.00	0.00	0.00	17.30	48.50
Total Other Income	<u>0.00</u>	<u>69.00</u>	<u>65.00</u>	<u>41.90</u>	<u>0.00</u>	<u>152.00</u>	<u>82.00</u>	<u>35.60</u>	<u>17.30</u>	<u>462.80</u>
Other Expense										
9100 · License & Fees	0.00	0.00	0.00	0.00	57.00	0.00	0.00	0.00	0.00	57.00
9300 · Postage	0.00	0.00	0.00	0.00	0.00	2.45	0.00	0.00	0.00	2.45
9800 · Returned Checks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00	0.00	175.00
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>57.00</u>	<u>2.45</u>	<u>0.00</u>	<u>175.00</u>	<u>0.00</u>	<u>234.45</u>
Net Other Income	<u>0.00</u>	<u>69.00</u>	<u>65.00</u>	<u>41.90</u>	<u>-57.00</u>	<u>149.55</u>	<u>82.00</u>	<u>-139.40</u>	<u>17.30</u>	<u>228.35</u>
Net Income	<u>-123.17</u>	<u>69.00</u>	<u>65.00</u>	<u>41.90</u>	<u>-57.00</u>	<u>592.46</u>	<u>-1,304.82</u>	<u>-301.71</u>	<u>17.30</u>	<u>-1,001.04</u>

Emmaus Website Credit Card Acceptance Options

8/13/2015

Vendor Choice	Terms	Additional Cost
Stripe	<ul style="list-style-type: none"> Instantly start accepting credit cards Integrated shopping cart on your site 2.9% plus 30¢ per transaction Funds deposited after 7 days 	\$120 Additional Annual Hosting Fee
Square	<ul style="list-style-type: none"> Instantly start accepting credit cards Integrated Square POS and shopping cart 2.9% plus 30¢ per transaction Funds deposited in 1-2 business days 	
Authorize.net	<ul style="list-style-type: none"> Merchant account application required Integrated checkout on your site 2.4% plus 30¢/transaction & setup fee 	
PayPal	<ul style="list-style-type: none"> Easy to sign up and connect Redirects to PayPal for checkout 2.9% plus 30¢ per transaction 	

Proposed By Lee Carter, of TechnicalLee