

Golden Spread Emmaus Board of Directors
Agenda
June 4, 2015
Potter County Sheriff's Office

Call Meeting to Order	Brian
Opening Prayer	Eddie
Treasurer Report	David
Minutes Approval	Carolyn
Walk #246 – Scott Brittain LD	Eddie
Chrysalis Update	Jaci
Nominating Committee	Pam
Community Gathering Locations August 27 October 22 December 3	Mike
Technology Updates	Carolyn
Team Selection for Women's Walk # 247	Roger
Defalco Proposal	Brian
Other Discussion	All
Closing Prayer	Ken

Golden Spread Emmaus Board of Directors
June 4, 2015
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Present: Brenda Wilhite, Brian Thomas, Carol Roller, Carolyn Hurt, David Dzik, Deborah Erwin, Eddie Hill, Jaci Chadick, Janet Bilyeu, Ken Haney, Kurt Oheim, Lisa Crossman, Mark Wood, Mike Richardson, Mitch Woodard, Pam Stork, Tom Parr

Absent: Michael Brunson, Scott Sims

Guest: Roger Radney – Men's Registrar

Meeting called to order by Brian Thomas

Opening Prayer given by Eddie Hill

Treasurer's Report

David Dzik presented Treasurer's Report as of May 31, 2015. Balance sheet shows beginning balance of \$16,447.88 and ending balance for May of \$21,242.61. David reported that we have one outstanding check of \$554.00 from January 30th for crosses that were ordered from The Upper Room. David indicated Jeff Beasley ordered these crosses so he will call and check with Jeff. David also reported a returned check from a sponsor – Mike Good. He indicated the reason was that the account was closed. David contacted Mike and he wrote another check for the pilgrim who should be attending the August walk. This check was given to Roger Radney to go with the application. He also reviewed the Profit and Loss Statement. David indicated he has paid the bill for the April book table. He also paid the upper room fees for March and April walks for a total of \$377.00. David indicated we pay The Upper Room \$13.00 for each pilgrim.

Per the decision at the May board meeting, David will be refunding the charges that Ceta billed us for per pilgrim/team member that was affected by the bed bugs. Janet will provide a list of the impacted pilgrims and team members to Carolyn, who will review the deposit record to see whether the pilgrim or sponsor paid the fees. Carolyn will then forward this information to David so refunds can be made.

Carolyn indicated she received the bill from IMS for our quarterly data base support. She indicated Larry Deel sent the following information with the bill.

Special Note on Fees:

IMS has not increased fees for the ten years we have been supporting Emmaus, Chrysalis and now Face 2 Face. Since 2004, IMS has

- 1) Experienced Increased infrastructure costs (servers, connections, IDEs, etc.)
- 2) Realized time and expenses related to defending against the infamous Denial of Service (DOS) and Brute Force Attacks. This included moving our databases to a new, more secure data center. It also meant a total rewrite of IMS so as to be able to move the actual applications to the new data center (this is an immense task and is in progress).
- 3) Implemented major enhancements to both meet diverse community requirements and add new

functions / usability to the system.

For these reasons, we are raising our fees by \$5 per month. Monthly fees were previously \$44.95.

David reviewed the Treasurer's Report for Chrysalis as of May 31, 2015. He indicated it has been a quiet month. Beginning balance was \$6,787.97 and ending balance was \$7,135.15. David indicated he paid the license fee of \$57.00 for the trailer tags.

Motion to accept the Treasurer's Report was made by Pam Stork and seconded by Brenda Wilhite.

Minutes Approval

Minutes from the May 7, 2015 board meeting were previously distributed on email. Motion to accept the May minutes was made by Lisa Crossman and seconded by Deborah Erwin.

Walk #246

Lay Director – Scott Brittain – IBR Eddie Hill

Eddie indicated the third team meeting is in 2 weeks. They are still in need of an assistant music director.

Chrysalis Update

Jaci indicated they had a board meeting last Monday. They still do not have a full board. There is good support from the current board but not a lot from the Chrysalis community. Jaci indicated they really don't have the pull from the community of the kids staying involved as many of them are high school kids going off to college. Jaci indicated the last team meeting for the girl's flight is this Saturday and they only have four girls signed up as of Monday. She also indicated the speaker giving the marriage talk dropped off the team. They need 12 girls in order to have a flight. Jaci stressed to the Chrysalis board that they need to adhere to the guidelines for a flight and not compromise the flight by continuing on with less than 12 girls. She stressed to the board that they need to stand in unity of the spirit and again stressed that we should let God be in charge of the flight. If enough girls are registered by Tuesday, we should trust that God wants this to happen. If not, we should also trust God that we need to cancel the flight. Megan Wingate has been emailing other communities trying to get more girls and team members for the flight. She will also contact DeFalco to see when the deadline is to cancel. Jaci also indicated Chrysalis wants to have a dessert fund raiser at the October 22nd Community Gathering. They will stress the donated desserts need to be homemade. Donnie Allred has agreed to be the auctioneer for the fund raiser.

Jaci also indicated that 2 team meetings have been held for the boy's flight in July and they still don't have a full team. Jaci urged the board to continue to pray for Chrysalis and filling these flights.

Nominating Committee

Pam presented lists of suggested candidates for the Emmaus Board. The board reviewed the list and put the names in the following order:

Men:

1. Scott Bentley
2. Robbie Kirkland

3. Rick Chadick
4. Earl Burkholder
5. Jim Wilhite
6. Danny Roeder
7. Danny Fulton
8. Bill Schroeder
9. Perry Kirkland
10. Roger Radney
11. David Hudson
12. Melvin Jobe
13. Scott Brittain
14. Terry Spone
15. David Wagner
16. Roger Hudson
17. David Owen

Four names will be submitted to the board for approval to list on the ballots to fill two slots. (Kurt Oheim and Mitch Woodard)

Women:

1. Tammy Laughlin
2. Denise Wilson
3. Gayla Rigdon
4. Charlotte Thomas
5. Cathie Coleman
6. Beth Haney
7. Melba Boydston
8. Laura Oheim
9. Ronay Bryan-Bach
10. Pamela Sirmon
11. Louise Hudson
12. Cheryl Hudson
13. Debbie Chavez
14. Jimi Hudson
15. Deborah Farner
16. Paula O'Neil
17. Lila Vars
18. Cathy Brittan
19. Kim Rcter

Six names will be submitted to the board for approval to list on the ballots to fill three slots. (Jaci Chadick, Brenda Wilhite and Pam Stork)

The Nominating Committee will start calling the candidates in the order ranked above. Motion to accept Board candidate listing made by Jaci Chadick, seconded by Kurt Oheim.

Community Gathering Locations

August 27 – Men's Walk # 246 Palo Duro Cowboy Church - Cowboy Church providing meal

October 22 – Women's Walk #247 St. Paul Methodist Church – St. Paul Reunion Group providing meal

December 3 – Men's Walk #248 God of Wonders Church – Need a group to provide meal. Carolyn will contact Rhonne Gary to see if Kairos Outside would like to provide the meal.

Technology Update

Carolyn presented statistics on our web site.

4,329 Unique Visitors for January 2015

4,652 Unique Visitors for February 2015

5,137 Unique Visitors for March 2015

4,350 Unique Visitors for April 2015

3,334 Unique Visitors for May 2015

Team Selection for Women's Walk #247

Roger presented the spread sheets for Women's Walk #247 for October 15-28, 2015 with Pamela Sirmon as Lay Director and Natalie Lowe as Spiritual Director. Motion to accept the list of team members made by Brenda Wilhite and seconded by Pam Stork.

DeFalco Proposal

Brian indicated he continues to receive numerous emails from Linda Astuto, Executive Director for DeFalco. Brian had previously expressed to Linda that the price she presented to our board last month was more than our board could accept. She indicated that she is willing to negotiate on the price structure and DeFalco is still very interested in getting our business. Linda offered again to host a board meeting so we can actually see the improvements they have made and proposes Tuesday August 4th at 6pm as they already have a commitment on August 6th when our board meeting is generally held. David Dzik indicated that we are currently on a year to year agreement with Ceta Canyon and it currently costs us \$161.00 per person at Ceta. Brian will call Linda to advise her that the walks for are already set for 2016 at Ceta. He will also give her the costs per person that we are paying at Ceta to see if they are willing to negotiate at that amount.

Other Discussion –

Roger presented the list of candidates eligible to serve as Weekend Lay Directors for 2016. The board discussed and supports clergy to be included as Lay Director Candidates if they have worked at least two walks as clergy. Motion made by Tom Parr to approve clergy serving as Lay Directors, seconded by Deborah Erwin.

The board reviewed the list and ordered them as follows for weekend Lay Directors:

Men:

1. Michael Bigler
2. Ray Bell
3. Trevor Babbit
4. Mike Darsey
5. Rex Coleman
6. Bill Schroeder
7. Melvin Jobe

8. Tim Pillsbury
9. Kim Barlow

Women:

1. Carol Roller
2. Charlotte Thomas
3. Brenda DeWees
4. Cathie Coleman
5. Mary Holmlund
6. Kim Hill
7. Denise Wilson

The list for Weekend Spiritual Directors was also reviewed and ordered the candidates as follows:

1. Anita Hinton
2. Barry Loving
3. Jeff Knighton
4. Curtis House
5. Bob Schroeder
6. Ken Haney
7. Joe James
8. Craig Solomon
9. Melvin Jobe
10. Stan Erwin
11. Jehromie Penrod
12. Thacker Haynes
13. Bonnie Murkeldove
14. Larry Perkins
15. Kurt Oheim
16. Justin Roberts
17. Kevin Deckard
18. Donnie Allred
19. Rick Chadick
20. Jim Watkins
21. Deborah Erwin
22. Becky Davis
23. Natalie Lowe
24. Randy Srader
25. Ken Cole
26. Royce Gooch
27. Jeff Messer
28. Landrum Medlock
29. Dale Travis
30. Jim Wilhite
31. Robert Blum
32. David Bonnell

33. Errol Hainer

Motion to accept list of candidates for Lay Directors and Spiritual Directors for 2016 made by Eddie Hill and seconded by Lisa Crossman.

Brian gave an update on Ceta Canyon. He indicated they are working on cleaning up from all the rains. Staff housing was flooded and several roads were washed out. One camp has been cancelled.

Closing Prayer was given by Ken Haney.

Golden Spread Emmaus

Balance Sheet

As of May 31, 2015

	<u>May 31, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash - ANB	16,447.88
Total Checking/Savings	<u>16,447.88</u>
Other Current Assets	
1200 · Deposits	3,402.88
1400 · Prepaid Insurance	1,391.85
Total Other Current Assets	<u>4,794.73</u>
Total Current Assets	<u>21,242.61</u>
TOTAL ASSETS	<u><u>21,242.61</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2000 · Prepaid - Men	3,049.00
2100 · Prepaid - Women	3,030.00
2200 · Reserved - Kairos	435.15
2300 · Reserved - Chrysalis	347.18
2400 · Reserved - Missions	892.41
2500 · Reserved - Scholarships	4,627.01
2650 · Reserved - Book Table	174.00
Total Other Current Liabilities	<u>12,554.75</u>
Total Current Liabilities	<u>12,554.75</u>
Total Liabilities	12,554.75
Equity	
3900 · Retained Earnings	2,269.44
Net Income	6,418.42
Total Equity	<u>8,687.86</u>
TOTAL LIABILITIES & EQUITY	<u><u>21,242.61</u></u>

**Golden Spread Emmaus
Profit & Loss**

January through May 2015

	Jan 15	Feb 15	Mar 15	Apr 15	May 15	TOTAL
Ordinary Income/Expense						
Income						
4000 · Team Fees	0.00	6,355.50	6,723.00	6,616.00	0.00	19,694.50
4100 · Pilgrim Fees	0.00	7,205.50	6,075.00	6,525.00	0.00	19,805.50
4200 · Book Table (Net of Expen...	0.00	177.00	17.01	456.12	-490.13	160.00
Total Income	0.00	13,738.00	12,815.01	13,597.12	-490.13	39,660.00
Expense						
6000 · Room & Board	0.00	10,770.00	8,927.00	8,787.00	0.00	28,484.00
6200 · Copies	0.00	47.10	48.70	141.01	0.00	236.81
6300 · Supplies	730.85	1,034.05	903.28	389.67	292.07	3,349.92
6500 · Upper Room Fees	0.00	0.00	767.00	0.00	377.00	1,144.00
6800 · Insurance	198.83	198.83	198.83	198.83	198.83	994.15
Total Expense	929.68	12,049.98	10,844.81	9,516.51	867.90	34,208.88
Net Ordinary Income	-929.68	1,688.02	1,970.20	4,080.61	-1,358.03	5,451.12
Other Income/Expense						
Other Income						
8000 · Interest Income	0.48	0.33	0.46	0.56	0.71	2.54
8100 · Candlelight Offering	0.00	441.60	380.80	335.20	0.00	1,157.60
8200 · Community Offering	0.00	110.40	139.20	0.00	0.00	249.60
8300 · Mission Donations	100.00	100.00	100.00	100.00	100.00	500.00
8500 · Nametags (Net of Expense)	0.00	12.25	0.00	1.00	40.50	53.75
Total Other Income	100.48	664.58	620.46	436.76	141.21	1,963.49
Other Expense						
9000 · Miscellaneous Supplies	30.34	0.00	0.00	0.00	0.00	30.34
9100 · License & Fees	0.00	0.00	149.85	0.00	0.00	149.85
9300 · Postage	0.00	0.00	0.00	0.00	16.00	16.00
9800 · Returned Checks	0.00	0.00	400.00	400.00	0.00	800.00
Total Other Expense	30.34	0.00	549.85	400.00	16.00	996.19
Net Other Income	70.14	664.58	70.61	36.76	125.21	967.30
Net Income	-859.54	2,352.60	2,040.81	4,117.37	-1,232.82	6,418.42

Golden Spread Chrysalis

Balance Sheet

As of May 31, 2015

	<u>May 31, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash - ANB	6,787.97
Total Checking/Savings	6,787.97
Other Current Assets	
1350 · Due From Golden Spread Emm...	347.18
Total Other Current Assets	347.18
Total Current Assets	7,135.15
TOTAL ASSETS	<u>7,135.15</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2500 · Reserved - Scholarships	337.50
Total Other Current Liabilities	337.50
Total Current Liabilities	337.50
Total Liabilities	337.50
Equity	
3900 · Retained Earnings	6,801.92
Net Income	-4.27
Total Equity	6,797.65
TOTAL LIABILITIES & EQUITY	<u>7,135.15</u>

Golden Spread Chrysalis
Profit & Loss
 January through May 2015

	<u>Jan 15</u>	<u>Feb 15</u>	<u>Mar 15</u>	<u>Apr 15</u>	<u>May 15</u>	<u>TOTAL</u>
Ordinary Income/Expense						
Expense						
6300 · Supplies	123.17	0.00	0.00	0.00	0.00	123.17
Total Expense	<u>123.17</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>123.17</u>
Net Ordinary Income	-123.17	0.00	0.00	0.00	0.00	-123.17
Other Income/Expense						
Other Income						
8100 · Candlelight Offer...	0.00	55.20	47.60	41.90	0.00	144.70
8200 · Community Offer...	0.00	13.80	17.40	0.00	0.00	31.20
Total Other Income	0.00	69.00	65.00	41.90	0.00	175.90
Other Expense						
9100 · License & Fees	0.00	0.00	0.00	0.00	57.00	57.00
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>57.00</u>	<u>57.00</u>
Net Other Income	0.00	69.00	65.00	41.90	-57.00	118.90
Net Income	<u><u>-123.17</u></u>	<u><u>69.00</u></u>	<u><u>65.00</u></u>	<u><u>41.90</u></u>	<u><u>-57.00</u></u>	<u><u>-4.27</u></u>