

Golden Spread Emmaus Board of Directors
Agenda
August 7, 2014
Potter County Sheriff's Office

Call Meeting to Order	Mitch
Opening Prayer	Mike
Treasurer Report	David
Minutes Approval	Carolyn
Walk # 240 – Jon Alexander LD	Walt
Walk #241 – Brenda Wilhite LD	Jaci
Walk #242 – Tim Spiva LD	Brian
Chrysalis Update	Brian
Safety Issues at Ceta Canyon	Mike
Life Star Update	Donnie
Nominating Committee Update	Pam
Lay Director/Spiritual Directors for 2015	Mitch
Policy and Procedure Manual Review	Carolyn
Other Discussion	All
Closing Prayer	Donnie

**Golden Spread Emmaus Board of Directors
August 7, 2014
Potter County Sheriff's Office**

Present: Mitch Woodard, Brian Thomas, Carolyn Hurt, Pam Stork, Sharon Alexander, David Dzik, Mike Richardson, Donnie Allred, Jaci Chadick, Martha Duke, Brenda Wilhite, Kurt Oheim, Carol Roller, Walt Marlett, David Dzik

Absent: Jim Crossman, Lisa Crossman, Kurt Oheim, Mark Wood, Ed Hill

Guest: Roger Radney – Men's Registrar

Meeting called to order by Mitch Woodard

Opening Prayer given by Mike Richardson

Treasurer's Report

David distributed copies of the Balance Sheet and P&L Sheet as of July 31, 2014. He indicated there has been no changes since last meeting on Balance Sheet. On the P&L – Other Costs under Expenses in July for \$780 was to Lee Carter for the redesign of our website. For the Chrysalis Balance Sheet, David indicated he has not received the bill yet for the boy's Chrysalis Flight in July. He also indicated supplies purchased was \$124.59 for new cables and \$418.84 was for new tires for the Chrysalis trailer.

Carolyn gave \$150.00 cash to David from Debi Chamberlain toward 3 of the insufficient checks. The board discussed the issue of the increase in insufficient fund checks. David indicated he currently sends a letter to anyone when a check is returned for insufficient funds. The board recommended that anyone who currently owes money for insufficient funds should pay their debt before allowing them to sponsor anyone else and also to require future payments in cash. Motion to accept Treasurer's Report and decision on insufficient funds check was made by Brian Thomas and seconded by Sharon Alexander.

Minutes Approval

Minutes from the June 5, 2014 board meeting were previously distributed on email. No changes were voiced on the minutes. Motion to accept the minutes was made by Donnie Allred and seconded by Brian Thomas.

Walk #240

Lay Director – Jon Alexander – IBR – Walt Marlet

Brian thanked Walt for switching IBR positions with him due to Brian's chemo schedule. Brian will now serve as IBR for Tim Spiva's walk in November. Since Brian nor Walt attended the last team training, Sharon Alexander gave the update per Jon Alexander. Sharon indicated the last team meeting will be August 9th. Roger Radney indicated there are 21 confirmed pilgrims and 3 more applications are expected shortly.

Walk #241

Lay Director – Brenda Wilhite – IBR Jaci Chadick

Jaci reported that everything is going well, sweet spirits, outstanding talks and good team dynamics.

Walk #242

Brian has not been to a team meeting yet. Brenda reported as Jim Wilhite is the Spiritual Director. She indicated the first team meeting went well. Jim and Tim are bonding well.

Chrysalis Update

Brian indicated Chrysalis had a team meeting Monday night. He shared with the board that Errol Hainer has been very ill in the hospital but has now been released. He asked for prayers for the clergy support. He also indicated that Chrysalis has decided not to do a Rush at the August Community Gathering. They will however, provide the meal. There are currently 9 girls signed up for the Flight next week. Brian indicated they have permission from the Chrysalis Board to go ahead with these few girls and will continue to try and get more girls signed up. Brian also reported that they had some problems with the boy's flight last month. Three boys left DeFalco campus and were wandering around the neighborhood. Brian suggested we ask for support from the community for volunteers to come and be "hall monitors" during the evening hours. We are responsible for the safety of each of the boys and having someone help with the night hours would be a good idea. We will send out an email blast to try and get volunteers. Brian also indicated that 4-5 Chrysalis board members will finish their term at the end of this year and they are looking for new board members.

Safety Issues at Ceta Canyon

Mike Richardson hasn't talked to Ceta since last meeting.

Life Star Update

Due to the costs previously presented on Life Star and the complications of their requirements, the board recommended that this issue be closed.

Nominating Committee Update

Pam announced that the Nominating Committee has yes answers from 2 women and 3 men. She is working on the bio's and pictures. Once this document is finalized, she will bring to the next Board meeting for approval before they are presented to the Community at the October Community Gathering. Carolyn indicated she had been approached by several community members questioning why they are not given the opportunity to recommend people to serve on the board. She will prepare a statement from the Bylaws to include in the Newsletter. She will also set a reminder to send an eblast to the community and include in the newsletter in March of each year soliciting nominations. Jeff Beasley will also prepare hard copy ballots and Carolyn will send out an eblast and they will also be able to vote on the website.

Lay Director/Spiritual Directors for 2015

Mitch and Donnie reported Lay and Spiritual Directors for 2015. Inside Board Representatives were also selected:

2015

Women's Walk #243 February 19-22, 2015

Tammy Laughlin LD, Stan Erwin SD, Lisa Crossman IBR

Men's Walk #244 March 12-15, 2015

? LD, ? SD, Mitch Woodard IBR

Women's Walk # 245 April 9-12, 2015

Janet Bileau LD, Ken Haney SD, Pam Stork IBR

Men's Walk #246 August 20-23, 2015

?LD, Earl Burkholder SD, Eddie Hill IBR

Women's Walk #247 October 15-18, 2015

Pam Sirmon LD, ? SD, Brenda Wilhite IBR

Men's Walk #248 November 19-22, 2015

? LD, Randy Srader SD, Mike Richardson IBR

Mitch indicated he has contacted several men and they are praying about the Weekend Lay Director positions. Donnie indicated he has contacted Curtis House, Barry Loving, Tom Stribling, John Abbott and Bonnie Murkeldove about being Weekend Spiritual Directors and they all are praying about it.

Donnie indicated he has also talked to several clergy members about the Community Spiritual Director position for next year. He will visit with Jim Wilhite about the qualifications for being the Community Spiritual Director.

Policy and Procedure Manual Review

Carolyn previously distributed copies of the Policy and Procedure Manual to all board members via email. The only feedback she received was from Natalie Lowe on the Newsletter process. She will load these on the Emmaus Website under the Board of Directors secured section. She shared the password with the board for this year is: gsegse1. The password will change each year with old board members going off and new board members coming on. She also indicated that several board member candidates have asked for a copy of the Bylaws. She has provided those and also moved the current Bylaws to the home page of the website.

Other Discussion

Carolyn will schedule a meeting with Brian, Mitch, Jim, Roger and herself to develop a policy and procedure for the Inside Board Representative duties.

Mitch indicated that Jeff Roller went down to Ceta Canyon and found parts of our new sound system scattered around the Agape Room. Someone from Ceta indicated that their system malfunctioned and they needed to borrow ours. No one from Emmaus was contacted about Ceta borrowing our equipment. Mitch indicated that he will talk to Mike Wentz about this and will possibly start locking up our storage room.

Closing Prayer was given by Donnie Allred.

Golden Spread Emmaus

Balance Sheet

As of July 31, 2014

	<u>Jul 31, ...</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash - ANB	6,482.79
Total Checking/Savings	<u>6,482.79</u>
Other Current Assets	
1400 · Prepaid Insurance	895.81
Total Other Current Assets	<u>895.81</u>
Total Current Assets	<u>7,378.60</u>
TOTAL ASSETS	<u>7,378.60</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2000 · Prepaid - Men	2,449.00
2100 · Prepaid - Women	3,030.00
2200 · Reserved - Kairos	435.15
2300 · Reserved - Chrysalis	211.83
2400 · Reserved - Missions	560.07
2450 · Reserved - Faith City Miss...	1,050.00
2500 · Reserved - Scholarships	1,072.58
2550 · Reserved - Clark Scholars...	1,774.00
2650 · Reserved - Book Table	299.00
Total Other Current Liabilities	<u>10,881.63</u>
Total Current Liabilities	<u>10,881.63</u>
Total Liabilities	10,881.63
Equity	
3900 · Retained Earnings	341.71
Net Income	<u>-3,844.74</u>
Total Equity	<u>-3,503.03</u>
TOTAL LIABILITIES & EQUITY	<u>7,378.60</u>

Golden Spread Emmaus

Profit & Loss

January through July 2014

	Jan 14	Feb 14	Mar 14	Apr 14	May 14	Jun 14	Jul 14	TOTAL
Ordinary Income/Expense								
Income								
4000 · Team Fees	0.00	5,332.99	4,968.00	5,137.00	0.00	0.00	0.00	15,437.99
4100 · Pilgrim Fees	0.00	6,300.00	6,300.00	5,950.00	0.00	0.00	0.00	18,550.00
4200 · Book Table (Net of Expense)	-94.13	266.98	-93.75	-55.59	0.00	0.00	0.00	23.51
Total Income	-94.13	11,899.97	11,174.25	11,031.41	0.00	0.00	0.00	34,011.50
Expense								
6000 · Room & Board	0.00	9,880.00	10,101.00	10,093.00	0.00	0.00	0.00	30,074.00
6200 · Copies	0.00	141.34	0.00	74.30	0.00	0.00	0.00	215.64
6300 · Supplies	0.00	1,129.46	1,988.93	507.13	31.99	1,154.42	0.00	4,811.93
6500 · Upper Room Fees	0.00	468.00	468.00	442.00	0.00	0.00	0.00	1,378.00
6600 · Other Costs	0.00	995.00	0.00	0.00	0.00	0.00	780.00	1,775.00
6800 · Insurance	179.17	179.17	179.17	179.17	179.17	179.17	179.17	1,254.19
Total Expense	179.17	12,792.97	12,737.10	11,295.60	211.16	1,333.59	959.17	39,508.76
Net Ordinary Income	-273.30	-893.00	-1,562.85	-264.19	-211.16	-1,333.59	-959.17	-5,497.26
Other Income/Expense								
Other Income								
8000 · Interest Income	0.47	0.38	0.35	0.35	0.69	0.50	0.30	3.04
8100 · Candlelight Offering	0.00	261.60	416.00	306.38	0.00	0.00	0.00	983.98
8200 · Community Offering	0.00	253.60	0.00	129.60	160.00	0.00	0.00	543.20
8300 · Mission Donations	100.00	100.00	100.00	100.00	100.00	100.00	100.00	700.00
8500 · Nametags (Net of Expense)	0.00	0.00	5.50	1.75	42.75	0.00	0.00	50.00
8600 · Miscellaneous Donations	0.00	0.00	293.51	0.00	0.00	0.00	0.00	293.51
Total Other Income	100.47	615.58	815.36	538.08	303.44	100.50	100.30	2,573.73
Other Expense								
9100 · License & Fees	0.00	0.00	134.85	0.00	0.00	134.85	0.00	269.70
9800 · Returned Checks	0.00	-167.00	525.00	0.00	0.00	0.00	0.00	358.00
9900 · Miscellaneous Donation	0.00	0.00	293.51	0.00	0.00	0.00	0.00	293.51
Total Other Expense	0.00	-167.00	953.36	0.00	0.00	134.85	0.00	921.21
Net Other Income	100.47	782.58	-138.00	538.08	303.44	-34.35	100.30	1,652.52
Net Income	-172.83	-110.42	-1,700.85	273.89	92.28	-1,367.94	-858.87	-3,844.74

Golden Spread Chrysalis
Balance Sheet
As of July 31, 2014

	<u>Jul 31, ...</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash - ANB	6,579.05
Total Checking/Savings	<u>6,579.05</u>
Other Current Assets	
1350 · Due From Golden Spread Emm...	211.83
Total Other Current Assets	<u>211.83</u>
Total Current Assets	<u>6,790.88</u>
TOTAL ASSETS	<u>6,790.88</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2500 · Reserved - Scholarships	775.00
Total Other Current Liabilities	<u>775.00</u>
Total Current Liabilities	<u>775.00</u>
Total Liabilities	775.00
Equity	
3900 · Retained Earnings	4,147.70
Net Income	1,868.18
Total Equity	<u>6,015.88</u>
TOTAL LIABILITIES & EQUITY	<u>6,790.88</u>

**Golden Spread Chrysalis
Profit & Loss**

January through July 2014

	Jan 14	Feb 14	Mar 14	Apr 14	May 14	Jun 14	Jul 14	TOTAL
Ordinary Income/Expense								
Income								
4000 · Team Fees	0.00	0.00	0.00	0.00	0.00	0.00	4,060.00	4,060.00
4100 · Caterpillar Fees	0.00	0.00	0.00	0.00	0.00	0.00	1,925.00	1,925.00
4200 · Book Table (Net of Expense)	0.00	0.00	0.00	0.00	0.00	0.00	75.00	75.00
Total Income	0.00	0.00	0.00	0.00	0.00	0.00	6,060.00	6,060.00
Expense								
6000 · Room & Board	0.00	0.00	0.00	0.00	0.00	0.00	6,094.00	6,094.00
6300 · Supplies	0.00	92.85	335.62	0.00	0.00	0.00	124.59	553.06
6330 · Insurance Expense	0.00	175.00	0.00	0.00	0.00	0.00	0.00	175.00
Total Expense	0.00	267.85	335.62	0.00	0.00	0.00	6,218.59	6,822.06
Net Ordinary Income	0.00	-267.85	-335.62	0.00	0.00	0.00	-158.59	-762.06
Other Income/Expense								
Other Income								
8100 · Candlelight Offering	144.39	32.70	52.00	38.30	0.00	0.00	152.00	419.39
8200 · Community Offering	144.39	31.70	0.00	16.20	20.00	0.00	0.00	212.29
8600 · Miscellaneous Donations	0.00	0.00	0.00	0.00	2,905.00	0.00	0.00	2,905.00
Total Other Income	288.78	64.40	52.00	54.50	2,925.00	0.00	152.00	3,536.68
Other Expense								
9000 · Miscellaneous Supplies	0.00	0.00	0.00	0.00	430.60	0.00	418.84	849.44
9100 · License & Fees	0.00	0.00	0.00	0.00	57.00	0.00	0.00	57.00
Total Other Expense	0.00	0.00	0.00	0.00	487.60	0.00	418.84	906.44
Net Other Income	288.78	64.40	52.00	54.50	2,437.40	0.00	-266.84	2,630.24
Net Income	288.78	-203.45	-283.62	54.50	2,437.40	0.00	-425.43	1,868.18

Spiritual Directors for Golden Spread Emmaus 2015

<u>Month</u>	<u>Date</u>	<u>Gender</u>	<u>Walk</u>	<u>Spiritual Director</u>	<u>Lay Director</u>
February	19-22	Women	243	Stan Erwin	
March	12-15	Men	244		
April	9-12	Women	245	Ken Haney	
August	20-21	Men	246	Earl Burkholder	
October	15-18	Women	247		
November	19-22	Men	248	Randy Srader	

John Abbot: Is praying about March (244) Men's Walk

Bonnie Murkeldove: Is praying about October (247) Women's Walk

Also have Curtis House that is praying and could do the October Women's Walk

Berry Loving and Tom Stribling are praying as well

Have called entire list except those who are Spiritual Directors this year and all others have declined

There were a couple that I could not get in touch with.